



DRAFT

IGIC Board Meeting Meeting Minutes

June 19, 2008

1 P. M. – 4 P. M.

Indiana Farm Bureau Building,
225 South East Street, Assembly Hall A
Indianapolis, IN 46204

Introductions

Bill Holder, IGIC President, called the meeting to order at 1:00. A quorum was achieved. Attendees introduced themselves (attendee list attached to the minutes).

Approval of Agenda

After initial review of the agenda, John Milburn presented a letter from Rex Pranger, President, Indiana County Surveyors Association. It was asked that an addition be made to review the letter under Corporate Items after the financial report. The motion to add the request and approve the agenda was made by John Milburn, seconded by Phil Worrall and the motion passed.

Approval of Minutes

With a short discussion there were no changes to the April Minutes. A motion to approve the April Minutes was made by Larry Stout, seconded by Shaun Scholer and the motion passed.

Jill Saligoe-Simmel had several announcements. The first was about the passing of Jim Sparks brother. Second was about Karen Mackowiak, a waters workgroup member, who has serious injuries due to an auto accident. Cards were signed for both.

Jill also announced that the Indiana Geographic Information Council (IGIC) website calendar has been changed to the Google calendar. Also, Steve Adams notified her in reference to a grant available through Duke Energy. Duke Energy gives a \$1000 grant to non-profits where their employees serve as board members. Steve is working to get that grant for IGIC.

Committee Reports

Finance Committee

The Finance Committee meeting primarily discussed how IGIC can reframe the IndianaMap, the issues around societal and educational benefits and the creation of a philanthropic arm for fundraising. IGIC through the IndianaMap could look at companies

that fund community based activities such as education and ask for donations. The Finance Committee will also work with the Conference Committee looking at the fees for the 2009 GIS Conference and finally the staffing needs for IGIC.

CAD-GIS Integration Workgroup – Mike Condre with Schneider Corporation has volunteered to chair this workgroup. A call for participation is being put together and will be sent to the IGIC listserv. Mike plans to be at the next board meeting and wants to present plans on the direction the workgroup will go.

Publicity Committee – The committee is putting together a plan that will focus on guidelines for the IndianaMap. Part of that strategy is website transition work, with Indiana Geological Survey (IGS), developing identity guidelines, how the processes will be handled, colors, logo, etc. The IGIC Board Members will be informed and made aware of all guidelines.

Ortho Workgroup – The workgroup has had two meetings recently. The first had discussions on lessons learned and the second looked at different options for building the statewide ortho map with 6 inch photo pixels and some LiDAR.

Education Committee – The Education Committee is planning on setting up road shows, some of the focus will be on web feature service training. There are also several webinars scheduled, training on the IndianaMap website, and the GIS Forum is September 26th.

Corporate Items

Staffing Issues – Jill Saligoe-Simmel will be leaving as Executive Director August 31, 2008. Janet Tomlin is also planning on some changes. Janet will go to part time working away from the office doing the bookkeeping and some of the maintenance projects. A job description for the Executive Director position was passed out and was opened for discussion. The plans are to post the position next week. It would be reasonable to get a cell phone and make that IGIC's main number. Janet will have the phone for IGIC use until the new person is hired and the Executive Director would have the phone in the future. IGIC does not want to make any changes in the office facilities until after we have the position filled, if at all. Jill recommended to IGIC's Board of Directors that the Executive Committee plus Jim Sparks be appointed as the selection committee for the hiring of the Executive Director. A motion was made by Charline Avey to approve the Executive Committee plus Jim Sparks as the selection committee. The motion was seconded by Deb Martin and the motion passed. The selection committee will try to have a cutoff of July 11th for applications and a week to shortlist. They will make selections and interview (position will remain open until a suitable candidate is found). The resume of person selected would be sent to the Board for their review before August 21st meeting.

An outline of the operations documentation was presented and reviewed.

Financial Report – The balance as of April 14th was \$96,000. IGIC had expenses of \$24,000 and a current balance of \$76,000. IGIC had revenue of \$4,000 that came in from conference fees. The expenses were salaries of \$8,000, conference expenses of \$4,500 to Indiana Geological Survey, \$1,100 for liability insurance, \$10,000 to Safe Software for the Address Integration Project, and \$500 miscellaneous office expenses.

IGIC has \$22,000 in receivables, \$14,000 will go to Jill for contract work on the Address Integration Project and there are a couple of payments to counties of \$3,000 each for their participation in the Address Integration Project. A lot of these payments are pass through expenses. A motion to approve the financial report was made by Deb Martin, Charline Avey seconded and the motion passed.

Miscellaneous Items – A letter from Rex Pranger, President, Indiana County Surveyors Association was discussed. John Milburn presented a letter from the Association and wanted to clarify his position as representing the Indiana County Surveyors Association with IGIC.

IGIC Projects

IndianaMap

The IndianaMap website has been changed to read IndianaMap. A Memorandum of Understanding has been executed with Indiana Geological Survey under the umbrella of the Address Integration. Previously, the GIS Atlas was funded by the Indiana Department of Transportation and they will continue to fund. The website logo has changed to IndianaMap. There is some redesign taking place and a full migration will take place in July. IGIC will be doing some educational training on the transition.

Joint Data Request Letter – There have been several discussions of strategy to encourage and engage local partners. IGIC will be sending out a couple of postcards. One of those is scheduled to go out next week and the other to follow in a couple of weeks. An email has been drafted and will be sent to IGIC's main listserv. This will let people know about the Data Request letter the county commissioners will be receiving.

Return on Investment – IGIC received over 300 responses to the survey with excellent testimonials from people stating how they work with the IndianaMap. The survey was geared toward the IndianaMap with a focus on orthophotography. The Orthophotography Project was a 7.3 million dollar project including the local government buy-ups. The total dollar value of projects supported by the IndianaMap is 1.7 billion dollars. 90% of the people responding said the IndianaMap was essential, particularly the orthophotography and they could not have done their job without the data. That is nearly 200 times its value. Responses also show that new business was generated. The uses were broken down into several categories and transportation was the highest in terms of dollar value projects. The framework data level of need was also ranked, 85% said that orthophotography was essential. The next runner-ups were streets, roads, water features, elevations and land parcels. Those came in with 50% of the respondents saying orthophotography was essential to their projects. Of the respondents, 60% were working on statewide projects or had projects around the state, such as architecture and engineering firms, 70% of those were working with multiple counties, 45% were working in a single county, 40% and 35% respectively were working on smaller projects.

This is a summary of the results – the total results will be presented in a final report.

IndianaView Grant – IGIC has two WebEx sessions scheduled for next week. The sessions will demonstrate how to use the IndianaMap website. This is primarily training for State Data Center Affiliates like libraries and other organizations around the State.

FGDC Cap Grant “Address Integration Project” – A call for participation went out and there were 18 volunteers. Those came from counties, cities, and towns. A simple one page Memorandum of Understanding (MOU) went out with option boxes that could be checked to provide parcels, centerlines and boundaries in addition to the addresses. So far 10 MOU’s have been signed and returned and about half have checked the additional boxes. IGIC has contracted with Safe Software for FME. Plans are also being made to do some road shows to provide training on web feature services.

USGS Grant: “NHD Pilot Project” – IGIC is working with a company called Data Enhancement Services. They have done some hydro conflation work and are taking a look at a small area to give input on the processes for data input.

News, Announcements, and Board Member Projects

Liaison Reports

Bruce Nielsen reported that the NAIP flying season for Indiana opened Monday June 15th. The flying season is June 15th to August 15th and the contractors are to deliver their county mosaics by September 15th. NAIP is now on a three cycle. They will fly the state at 1 meter resolution and the other 2 years projects will no longer be done.

Jim Stout reported that Indianapolis Mapping and Geographic Infrastructure System (IMAGES) will have a press release coming out on Monday night, June 23rd that will talk about their 3D building model. There are about 10 square miles of the Indiana University Purdue University Indianapolis Campus showing the textured wire frame models.

Christina McCullough reported on some of the work she was involved with during the previous weeks flooding. Intellipedia and National Geospatial Intelligence Agency were documenting the flood information on parcels in Iowa, Missouri and Wisconsin. The National Guard flew the area in RC 26 planes and was able to give live feed. Christina worked with the web services and was giving data to the joint task force as it was being received. One of the big questions was, “Where is the flooding going to be in 12 to 15 hours?” which she was able to supply. Several different agencies worked together to get information on road closures and information for sand bagging, etc.

Charline Avey said Viola Water used Google Maps in order to help advise people about the specific areas that needed to boil water, due to mains being uncovered and broken. Their public relations people are now using the Google Map as a public map with their news releases to show affected areas.

IGIC’s next meeting will be held August 21, 2008, 1 pm to 4 pm at PEN Products, 6075 Lakeside Blvd., Indianapolis, IN.

A motion was made to adjourn by Larry Stout, it was seconded by Jill Saligoe- Simmel and passed.

Meeting Adjourned.

Attendees

	Steve	Adams	Duke Energy
x	Charline	Avey	Veolia Water
	Michael	Baise	Indiana Farm Bureau
x	Andrew	Berger	Association of Indiana Counties
	Jim	Binkley	Scottsburg Municipal Electric Utility
P	Matt	Brase	Indiana Association of Cities and Towns
	Matt	Colley	IUPPS
x	Lisa	Gehlhausen	Indiana 15 Regional Planning Commission
	Irv	Goldblatt	Indiana State Center of Excellence for GIS
x	Andrew	Harrison	The Schneider Corporation
x	Bill	Holder	Kosciusko County
x	Steve	Hook	Noble County
	Kevin	Jordan	Schrader Real Estate & Auction Co
	Jason	Lovell	Lt. Governor's Office
x	Tom	Mahon	IN Society of Professional Land Surveyors
x	Deb	Martin	City of South Bend
x	Christina	McCullough	Indiana National Guard
	Kevin	Mickey	The Polis Center at IUPUI
x	John	Milburn	Indiana County Surveyors Association
x	Cele	Morris	Northwest Indiana GIS Forum
P	Dave	Nail	US Geological Survey
x	Bruce	Nielsen	US Department of Agriculture - NRCS
	Jim	Sparks	Governor's Office/State GIO
x	Anna	Radue	Indiana University
x	Matt	Riggs	Paul I. Cripe
P	Carol	Rogers	Indiana Business Research Center
x	Shaun	Scholer	City of Richmond / Wayne County GIS
x	Larry	Stout	Hamilton County
P	Mike	Sudac	Johnson County
x	Andrew	Swenson	Indianapolis MPO
x	Phil	Worrall	Pinnacle Mapping Technologies
x	Jill	Saligoe-Simmel	Indiana Geographic Information Council

IGIC

x	Janet	Tomlin	Indiana Geographic Information Council
x	Jill	Saligoe-Simmel	Indiana Geographic Information Council

Proxies

x	Jim	Stout	for Mike Sudac
x	Bruce	Nielson	for David Nail
x	Rachel	Justice	for Carol Rogers
x	Jill	Saligoe-Simmel	for Matt Brase

Guests

x	Steve	Leatherman	WTH Technology
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IGIC Committee Reports

June 19, 2008

Conference Committee

The Bloomington Convention Center has been selected for the Annual GIS Conference. The dates for the conference will be February 17 & 18, 2009. Accommodations for rooms have been set up with the Bloomington Courtyard by Marriott and the Hilton Garden Inn in Bloomington. We will be using facilities at Indiana University for some of the training sessions. The conference schedule will include workshops and training that look to be some of the best the conference has provided to date.

Data Sharing Committee

The Data Sharing Committee has been working on gathering local county government business case studies to help document data sharing experiences. Another project of interest involves a review of APRA laws as it pertains to GIS data sharing. The Community Organization Legal Assistance Center has been contacted to see if they will be able to assist IGIC with an interpretation of the APRA laws. We are interested in learning how the APRA laws impact local government's GIS data distribution practices. At our next meeting, we will be reviewing the business case studies and considering a request from the Ortho Workgroup to collect information on how much counties have generated in revenue over the last 10 years from their GIS data.

Education & Outreach Committee

The Education Committee currently has two major initiatives underway. We are continuing to work on the logistics associated with the 2008 Local Government Coordinators Meeting. This full day meeting is scheduled to occur on September 26 at the Farm Bureau Building in Indianapolis. We are encouraging IGIC members to personally invite local government GIS coordinators in their community to this important event. The morning agenda will include an update on the activities of the State Geographic Information Office as well as IGIC. The afternoon session will be focused on a 'hot topic' of interest to local government in Indiana. This portion of the meeting will be highly interactive in nature. We anticipate that these discussions will lead to the development of state and local collaborations and new initiatives in Indiana.

The Committee is also working on a new series of Road Shows to be held across the State beginning in the Fall of 2008. We anticipate holding up to 12 road shows during the 2008-09 period. The committee is defining a theme for the road shows which will likely

focus on benefits of the IndianaMap. IGIC Board members that are willing to host a Road Show in their community are encouraged to contact a member of the Education Committee as soon as possible.

The Committee also has the following seminars scheduled:

IndianaMap Training for State Data Center Affiliates – Wednesday, June 25th, 1:00-3:00pm OR

Friday, June 27th, 11:00am-1:00pm WEBINAR – FREE

Mashable Maps: An Introduction to Web-Based Mapping with Google and Microsoft – Monday, July 14th, 1:30-2:30pm – WEBINAR

Automatic Vehicle Location (AVL) and You – Friday, July 18th, 1:00-3:30pm

Indiana State Library, 140 N. Senate Ave, History Reference Room, Indianapolis, IN 46204

IGIC Members: FREE

Nonmembers: \$20

Finance Committee

IGIC Finance Committee met on June 5th at Schneider Corporation and had three primary discussions. First being the re-branding of IGIC to the “IndianaMap”. Secondly; being the creation of a philanthropic arm for fundraising either within IGIC or outside of the IGIC organization. The committee discussed the benefits and disadvantages of each. Thirdly the Committee discussed the changing staffing needs for IGIC with Jill’s departure in August. A follow up meeting was scheduled for June 26th.

Publicity/Marketing Committee

The marketing committee has developed a first drafting of a marketing plan for IGIC and is in the process of refining the key elements they recommend for the coming year and more. Members have developed lists such as the Top 200 organizations to educate about IGIC and the IndianaMap and is working to advance other work well underway such as the legislator’s packets.

Boundaries-Cadastre-PLSS Workgroup

The Workgroup last met on February 7, 2008. The Homeland Security Agency is working with counties on a pilot project that will pull cadastre and boundary data from county Web Map Services (WMS) into the IndianaMap.

Lorraine Wright gave a presentation to the Central Indiana Chapter of the Indiana Society of Professional Land Surveyors on April 10, 2008 in Plainfield, IN. The presentation was titled:

“Tie Card Pilot Project: PLSS Township, Range, and Section Corner Coordinates or County Surveyor Section Corner Descriptions at your finger tips by clicking on a point on the IndianaMap”.

Elevation-Geodetic Control Workgroup

The joint meeting of the ISPLS GPS-GIS committee and the IGIC Elevation-Geodetic workgroups met on Tuesday, May 20, 2008. The group reviewed the material compiled

so far that will be used to prepare the Indiana Height Modernization Report. That material is to be pulled together, in a rough form, for discussion at the next meeting scheduled for Tuesday, June 17, 2008.

Orthophotography Workgroup

The Orthophotography Workgroup met on May 16 to discuss a process for an ongoing statewide program for aerial photography. About 30 people attended and several people joined via conference call. The group consensus was that an ortho program was valuable, but there are many political and funding hurdles ahead. A subgroup is scheduled to meet June 13 to begin development of a program plan.

Streets & Addresses Workgroup

The Workgroup is concentrating on street centerlines. IGIC is working on the address point project so the workgroup will be waiting for that project to get underway before continuing with the addresses.

Waters Workgroup

The Waters Workgroup is working with Data Enhancement Services (DES), Inc. on a pilot project to enhance a portion of the high-resolution National Hydrography Dataset for Hamilton County. DES will conflate the high-resolution NHD to a combination of the 2005 digital orthophotography products (orthophotos, color infra-red, digital elevation model, digital surface model) and local Hydrography data from Hamilton County. The project should lead to a ballpark estimate for a statewide conflation project and also provide examples of differences between using the various data sources. Also, a subcommittee of the workgroup will be formed to analyze and report on the stakeholder survey results (71 respondents),